

Course	Course Description	Course Ref #	Cont?	Instructor				Enrollment
Course Note		Section Note			Est	New		
ISBN/Identifier R/C/O/S	Author	Title/Description	Pub	Edtn	CY	Sales	Price *	
Book Note								
ABT-101-SMO1	Online Learner Success			MERKEL			0	
*** NO TEXT COURSE ***								
ABT-111-SMO1	Keyboarding I			TBA			25	
9780176449650	REQ VANHUSS	COLLEGE KEYBOARDING LESSONS 1-25 TXT & KEY PRO DELUX SOFTWARE	NELCA	17	9		137.75	
ABT-121-SMO1	Introduction to Computers & the Internet			NAISMITH			0	
*** NO TEXT COURSE ***								
ABT-125-SMO1	Outlook (Microsoft)			TBA			25	
9780763830168	REQ SEGUIN	MICROSOFT OUTLOOK 2007 ON WINDOWS VISTA (P)	EMCPA		2008		67.15	
ABT-131-SMO1	Word Processing I		CONT	MERKEL			25	
9780763830991	REQ RUTKOSKY	SIGNATURE MS WORD 2007: WIN VISTA ED (W/CD)	EMCPA		2008		159.50	
ABT-136-SMO1	Administrative Procedures			MERKEL			25	
9780136139119	REQ KILGOUR	ADMINISTRATIVE PROCEDURES FOR CANADIAN OFFICE (P)	PHCA	8TH	2010		133.40	
ABT-151-SMO1	Business English			MERKEL			25	
9780176440268	REQ GUFFEY	CANADIAN BUSINESS ENGLISH (P)	NELCA	5TH	2009		82.85	
ABT-171-SMO1	Human Relations			TBA			25	
9780131239968	REQ DUBRIN	HUMAN RELATIONS FOR CAREER ETC (CANADIAN ED) (P)	PHCA	3RD	2004		119.60	
ABT-177-SMO1	Job Search Techniques			TBA			25	
9780135114575	REQ LAMARRE	CAREER FOCUS CANADA: PERSONAL JOB SEARCH GUIDE (P)	PHCA	5TH	2010		57.95	
ABT-181-SMO1	Records Management			TBA			25	
9780028138312	REQ HOLMES	FILING MADE EASY	MCG	4TH	2002		75.00	
ABT-191-SMO1	Business Calculators and Math			NAISMITH			25	
9780078300202	REQ POLISKY	SOLVING BUSINESS PROBLEMS USING CALCULATOR	MCG	6TH	2003		79.50	

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ABT-221-SMO1	Accounting I			NAISMITH			15
9780136081043	REQ SLATER	COLLEGE ACCOUNTING: PRACTICAL APPROACH W/SG & WP	PEC	10TH	9		137.15
ABT-226-SMO1	Accounting II		CONT	CLARK			15
9780136081043	REQ SLATER	COLLEGE ACCOUNTING: PRACTICAL APPROACH W/SG & WP	PEC	10TH	9		137.15
ABT-228-SMO1	Desktop Publishing			CLARK			15
9781418843496	REQ SHELLY	MICROSOFT OFFICE PUBLISHER 2007: COMPLETE (P)	COUTE		2008		88.45
ABT-236-SMO1	Word Processing II		CONT	CLARK			25
9780763830991	REQ RUTKOSKY	SIGNATURE MS WORD 2007: WIN VISTA ED (W/CD)	EMCPA		2008		159.50
ABT-251-SMO1	Business Communications			CLARK			15
9780176473358	REQ GUFFEY	ESSEN OF BUSINESS COMMUNICATION (CANADIAN ED) (P)	NELCA	6TH	2010		68.10
ABT-256-SMO1	Database			CLARK			10
9780538474993	REQ ADAMSKI	MICROSOFT OFFICE ACCESS 2007: BRIEF (PREM VIDEO ED)(W/VIDEO	ITP		2011		75.00
ABT-273-SMO1	Spreadsheets I		CONT	NAISMITH			15
9781423905844	REQ PARSONS	MICROSOFT OFFICE EXCEL 2007: INTRO (P)	COUTE		2008		101.90
ABT-274-SMO1	Spreadsheets II		CONT	NAISMITH			15
9781423905844	REQ PARSONS	MICROSOFT OFFICE EXCEL 2007: INTRO (P)	COUTE		2008		101.90
ABT-281-SMO1	Computerized Accounting			NAISMITH			10
9780321701657	REQ PURBHOO	USING SIMPLY ACCOUNTING BY SAGE PREMIUM 2010	PEC	2010			134.25
ABT-286-SMO1	Keyboarding II			CLARK			10
9780073010946	REQ PETERS	CORTEZ PETERS' CHAMP KEYBOARDING DRILLS(W/CD & USER GDE)	MCG	4TH	2005		132.15

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